

London Borough of Harrow

KEY DECISION SCHEDULE (NOVEMBER 2013 - JANUARY 2014)

MONTH: November

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
NOVEMBER						
Review of Council Tax Support Scheme (CTS)	To note the review and agree to continue with the parameter configuration agreed at Cabinet on the 13 December 2012 and subsequently at full Council on 21 January 2013	Cabinet	21 November 2013	Councillor Tony Ferrari Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices
Future Organisation of Stanburn First School 4-7 Years and Stanburn Junior School	Determination of statutory proposals	Cabinet	21 November 2013	Councillor Janet Mote Catherine Doran, Corporate Director, Children and Families chris.melly@harrow.gov.uk Tel:020 8420 9270	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
School Expansion Programme	Whether to publish statutory proposals to expand schools. Approve the Secondary School Place Planning Strategy.	Cabinet	21 November 2013	Councillor Janet Mote Catherine Doran, Corporate Director, Children and Families johanna.morgan@harrow.gov.uk Tel: 020 8736 6841	Open	Agenda Report and any related appendices
DECEMBER						
Calculation of Council Tax Base for 2014-2015	To approve the Council's Council Tax Base for 2014-15	Cabinet	12 December 2013	Councillor Tony Ferrari Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Calculation of Business Rates Tax Base for 2014-2015	To approve the Council's NDR Tax Base for 2014-15	Cabinet	12 December 2013	Councillor Tony Ferrari Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices
Draft Revenue Budget and Medium Term Financial Strategy 2014-15 to 2017-18	To approve the draft budget for 2014-15 and MTFS for consultation	Cabinet	12 December 2013	Councillor Tony Ferrari Simon George, Director of Finance and Assurance steve.tingle@harrow.gov.uk Tel: 020 8868 8341	Open	Agenda report and any related appendices: Budget proposals
Draft Capital Programme 2014-15 to 2017-18	To approve the draft Capital Programme for consultation	Cabinet	12 December 2013	Councillor Tony Ferrari Simon George, Director of Finance and Assurance	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
				steve.tingle@harrow.gov.uk Tel: 020 8868 8341		
Revenue and Capital Monitoring for Quarter 2 as at 30 September 2013	To note the forecast position and approve recommended virements	Cabinet	12 December 2013	Councillor Tony Ferrari Simon George, Director of Finance and Assurance steve.tingle@harrow.gov.uk Tel: 020 8868 8341	Open	Agenda Report and related appendices
Council Fees and Charges	Agree the Fees & Charges to be implemented from the dates indicated in the report	Cabinet	12 December 2013	Councillor Tony Ferrari Simon George, Director of Finance and Assurance steve.tingle@harrow.gov.uk Tel: 020 8868 8341	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Collection Fund 2013-14	Note the estimated surplus on Collection Fund and agree the amount to be transferred to the General Fund	Cabinet	12 December 2013	Councillor Tony Ferrari Simon George, Director of Finance and Assurance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	Open	Agenda Report and related appendices
Draft HRA Budget 2014-15, draft MTFS 2015-16 to 2017-18, draft HRA Capital budget 2014-15 to 2017-18	To approve the draft budget for consultation; to approve the proposed rent increase for consultation; to approve the proposed increases in fees & charges for consultation; to approve the draft capital budget for consultation	Cabinet	12 December 2013	Councillors Barry Macleod-Cullinane and Tony Ferrari Paul Najsarek, Corporate Director, Community Health and Wellbeing Simon George, Director of Finance and Assurance dave.roberts@harrow.gov.uk Tel: 020 8420 9678	Open	Agenda Report and related appendices: draft HRA budget, proposed rent increase; schedule of proposed fees and charges; draft HRA Capital Programme

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Locally Listed Buildings	Adopt Locally Listed Buildings SPD	Cabinet	12 December 2013	Councillor Stephen Greek Stephen Kelly, Divisional Director of Planning Services lucy.haile@harrow.gov.uk Tel: 020 8736 6101	Open	Agenda Report and any related appendices: Locally Listed Buildings SPD; Schedule of the public consultation over the draft Locally Listed Buildings SPD
Stanmore and Edgware Conservation Areas SPD	To adopt the Stanmore and Edgware Conservation Areas SPD	Cabinet	12 December 2013	Councillor Stephen Greek Stephen Kelly, Divisional Director of Planning Services lucy.haile@harrow.gov.uk Tel: 0208 736 6101	Open	Agenda Report and any related appendices: Stanmore and Edgware Conservation Areas SPD; Schedule of the public consultation over the draft Stanmore and Edgware Conservation Areas SPD and Council responses to this

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JANUARY 2014						
Harrow School SPD	That Cabinet be requested to approve the draft SPD for a minimum of four weeks public consultation in line with the Council's Statement of Community Involvement	Cabinet	15 January 2014	Councillor Stephen Greek Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk Tel: 020 8736 6083	Open	Agenda Report and any related appendices: draft Harrow School SPD
Review of Harrow Help & Emergency Relief Scheme (ERS)	To note the pilot outcomes and review and agree to continue with scheme beyond the 1 year pilot	Cabinet	15 January 2014	Councillor Tony Ferrari Tom Whiting, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
Corporate Debt Collection	To note work done to date and agree the corporate debt recovery policy	Cabinet	15 January 2014	Councillor Tony Ferrari Tom Whiting, Corporate Director of Resources fern.silverio@harro w.gov.uk Tel: 020 8736 6818	Open	Agenda Report and related appendices
Buildings Insurance for Residential Leaseholders	Approval of the recommendation to enter into a three-year contract for the provision of buildings insurance for residential leaseholders	Cabinet	15 January 2014	Councillors Barry Macleod-Cullinane and Tony Ferrari Simon George, Director of Finance and Assurance karen.vickery@harrow.gov.uk Tel: 0208 424 1995	Part exempt Information relating to the financial or business affairs of any person (including the authority holding that information)	Agenda Report and any related appendices

HARROW COUNCIL CABINET 2013/14

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Community Safety & Environment	Susan Hall	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07860 742093 Group Office: (020) 8424 1852	Email: susan.hall@harrow.gov.uk
Deputy Leader, Adults & Housing	Barry Macleod- Cullinane	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07976 712611 Group Office: (020) 8424 1852	Email: barry.macleod-cullinane@harrow.gov.uk
Business & Enterprise	Kam Chana	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07779 133457 Group Office: (020) 8424 1852	Email: kamaljit.chana@harrow.gov.uk
Children & Schools	Janet Mote	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07970 672958 Group Office: (020) 8424 1852	Email: janet.mote@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Communications, Performance and Resources	Paul Osborn	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 7692 7188 Group Office: (020) 8424 1852	Email: paul.osborn@harrow.gov.uk
Community & Culture	Manji Kara	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07919 016535 Group Office: (020) 8424 1852	Email: manji.kara@harrow.gov.uk
Finance	Tony Ferrari	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07914 961035 Group Office: (020) 8424 1852	Email: tony.ferrari@harrow.gov.uk
Health & Wellbeing	Simon Williams	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07796 580010 Group Office: (020) 8424 1852	Email: simon.williams@harrow.gov.uk
Planning, Development & Regeneration	Stephen Greek	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07779 639408 Group Office: (020) 8424 1852	Email: stephen.greek@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Property & Major Contracts	Stephen Wright	Conservative Group Office, Room 102 PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07899 920133 Group Office: (020) 8424 1852	Email: stephen.wright@harrow.gov.uk

Non Executive Members				
Leader of the Independent Labour Group	Thaya Idaikkadar	Independent Labour Group Office Middlesex Suite North PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8863 2372 Mobile: 07812 028741 Group Office: (020) 8424 1154	Email: thaya.idaikkadar@harrow.gov.uk
Leader of the Labour Group	David Perry	Labour Group Office Room 109, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Labour Group Representative	Graham Henson	Labour Group Office Room 109, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509915 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk